

# ARBA Convention Committees & Awards Policy

## **Breed Chair/Superintendent:**

This position is responsible but not limited only to the following:

- Cooping issues
- Works behind the table organizing classes
- Supervises the rabbit runners during the show

## **Breed Secretary**

This position is responsible but not limited only to the following:

- Attends the convention Secretary meeting prior to judging
- Organizes the paperwork and tear/run tags for the superintendent
- Records placements/comments of judge
- Returns completed paperwork back to show office

## **Recorder**

This position is responsible but not limited only to the following:

- Assists the secretary in all forms of the paperwork

## **Awards Chair**

This position is responsible but not limited only to the following:

- The Awards Chairperson will contact both their District Director and the Dwarf Hotot Breed Chairperson for the ARBA Convention with the proposed awards for their approval.
- The amount spent will be no more than \$1000.
- The Awards will include 1<sup>st</sup> through 5<sup>th</sup> in class, Best and Best Opposite of Breed and Best Display in Open and Youth.
- Sweepstakes awards will include 1<sup>st</sup> through 5<sup>th</sup> in overall Open and Youth.
- At minimum the following information is to be printed on the awards; class placing, location, ARBA National Convention and the year.
- Transporting awards to convention if attending or make arrangements for shipment

## **Booth Chair**

This position is responsible but not limited only to the following:

- Decorating the convention booth taking into consideration the convention theme.
- The budgeted amount is \$100
- Set up of booth by the day prior to judging
- Organizes members to volunteer their time working in the booth selling raffle tickets and promotional items and accepting membership payments
- Tear down of booth any time after the club raffle/silent auction

All committees may enlist any supporting personnel as required to fulfill their duties.

